PLEASE TYPE OR PRINT CLEARLY

ISLE OF WIGHT COUNTY, VIRGINIA
DEPARTMENT OF PARKS AND RECREATION
Local Roots, Global Reach

2026 Parks & Recreation Special Events Food Vendor Application

Business Name: _____

Contact Name/Title: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

Website: _____

Social Media Handles: Facebook/_____ **Instagram @**_____

Electricity & Set-Up:

Space does not include electricity or water. Must be able to provide own.

Type of structure to be used for shelter (trailer, tent, truck, etc.): _____

Total dimensions of space needed for set up (ft x ft): _____

Serving Window Location: ☐ Driver Side ☐ Passenger Side ☐ N/A

2026 Events:

*Check all events you are applying for. Payment is **not due** at the time of application, it will be invoiced following approval and selection. Previous participation, time of application, and diversity in menu items are the main consideration in the decisions.*

✓	DATE	TIME	EVENT NAME	LOCATION	FEE
☐	Saturday, March 28	10 a.m. - 12 p.m.	Eggstravaganza	Nike Park, Carrollton	$50
☐	Saturday, May 30	4 p.m. - 7 p.m.*	Bark in the Park	Nike Park, Carrollton	$50
☐	Friday, July 3	6:30 p.m - 9:30 p.m.	Fireworks at the Fairgrounds	Heritage Park, Windsor	$100
☐	Saturday, October 17	6 p.m. - 9 p.m.	Halloween in the Park	Nike Park, Carrollton	$50
☐	Friday, December 18	6 p.m. - 8 p.m.	Holiday Cheer-A-Bration	Windsor Town Center, Windsor	$50

Please make sure to submit all supplemental documentation:

- Photo of set-up
- Proposed menu (list all items)
- Completed & signed application
- Proof of insurance in the amount of $1,000,000 naming Isle of Wight County as additionally insured
- Copy of VDH license/certificate to operate in Isle of Wight County

Email to: **jhallman@isleofwightus.net** OR mail to:
Isle of Wight County Parks & Recreation
Attn: Jenilee Hallman, Special Events Coordinator
13036 Nike Park Rd., Carrollton, VA 23314

WAIVER: Vendors, themselves and their heirs, personal representative or assigns, do hereby release, waive and forever discharge Isle of Wight County, its Board members, officers, employees, and agents for liability from any and all claims, demands, rights and causes of action of whatever kind resulting in, but not limited to, bodily injury, personal injury, accident or illness (including death), and property damages sustained by us and our agents, representatives, employees or family.

Vendors shall, during the term of the contract, indemnify and hold harmless Isle of Wight County, its Board members, officers, employees, and agents from any and all losses, damages, claims, fines, penalties, suits and costs, including injury or death of any persons, or damage to or loss of property, as well as fines, assessments and penalties imposed by any authority which arise out of all violation of law by, and all acts and omission of the vendor, employees, customers, or representatives occurring in connection with the products and services of said vendor.

SIGNATURE:_____ DATE:_____